

100

By-Laws

OF

Lively Stone Chapter

No. 16, Q. R.

OF

Royal - Arch - Masons

Stanstead, Quebec

F5012

[1914]

F855

BY-LAWS

(I)

THIS CHAPTER holds its warrant and authority from, and works under, the jurisdiction of the Most Excellent the GRAND CHAPTER OF QUEBEC; and hereby acknowledges the CONSTITUTION of that GRAND CHAPTER, and the regulations therein contained for the government of subordinate Chapters of ROYAL ARCH MASONS.

(II)

THIS CHAPTER shall hold its regular convocations on the second TUESDAY after the full of the moon in every third month, namely; December, March, June and September, at Masonic Hall, Stanstead Plain, P. Q.

(III)

The Excellent Z may call emergency convocations at the request of any three Companions, or whenever he may deem it expedient for the benefit of the Order; the reason for convening it must be expressed in the notices, and no other business can be transacted at such emergent convocation.

(IV)

The order of business shall be as follows:

1. Opening.
2. Reading minutes.
3. Report of Committees.
4. Reception of petitions.
5. Unfinished business.

6. Acting on petitions or balloting.
7. New business.
8. Work.

The presiding officer may alter this arrangement at his discretion.

(V)

Sec. 1.—The officers of this Chapter shall consist of a First Principal Z., Second Principal H., and a Third Principal J., a Treasurer, Scribe E., Scribe N., Principal Sojourner, Senior and Junior Sojourners, Masters of the Fourth, Third, Second and First Veils, Organist, and a Janitor, and such other officers as may be required for properly working the degrees.

Sec. 2.—The First, Second and Third Principals, Scribe E, Scribe N, Principal Sojourner and Treasurer shall be elected by ballot, at the regular convocation in December of each year. The First Principal shall annually appoint all the other officers required for the better working of the Chapter, who are, with the elective officers, to be regularly installed and invested within forty days thereafter. The Janitor shall be chosen by open vote of the Chapter.

(VI)

THE SCRIBE E.—

The Scribe E. shall issue all notices for regular and emergent convocations seven days previous to each; notify Companions who have been appointed members of committees, in writing, immediately on ap-

pointment, and proposers of candidates of the result of the ballot; record all proceedings, and prepare the returns for Grand Chapter. He shall issue all orders on the Treasurer duly approved by the Chapter; receive all fees, dues and other monies of the Chapter; keep a faithful account thereof, pay them over to the Treasurer, taking his receipt for the same; have his books and accounts audited annually by the Auditors appointed to audit the Treasurer's books as hereinafter provided; make an annual report to the Chapter; and shall be exempt from all dues and receive an annual fee of \$25.00, or such other sum as may be hereafter determined by the Chapter.

(VII)

THE TREASURER. —

1—The Treasurer shall receive the money of the Chapter, and pay all orders and accounts that have been duly attested by the First Principal.

2—Keep a record of all funds in a book which shall be open to the inspection of members at every meeting of the Chapter.

3—Deposit all monies as they come into his hands in some Chartered Bank within the jurisdiction of the Chapter, in the name of the Treasurer, "In Trust" for the Chapter, upon whose cheque any portion of the same can alone be drawn.

4—Have his books, papers and accounts audited annually by two members of the Chapter appointed by the First Principal,

and signed by them previous to the meeting in December, when he shall then make his Annual Report. The balance then remaining in his hands must be paid over to the Treasurer elect upon installation or disposed of as the Chapter may direct.

(VIII)

The Janitor shall attend all convocations of the Chapter; he shall keep the regalia and other property of the Chapter in proper order; see the Companions come properly clothed, and attend all other necessary business of the Chapter, for the due performance of which he shall receive a remuneration of Twenty-five dollars per annum, or such other sum as may be hereafter determined by the Chapter, and be exempt from all dues.

(IX)

Sec. 1—Any Companion wishing to join this Chapter must be a member of a Lodge in good standing and produce a demit from the Chapter of which he was last a member, or satisfactorily account for its nonproduction. He must be proposed at a regular convocation, when a committee of three shall be appointed to enquire into his standing, to report at the next regular convocation, when he shall be ballotted for, every Companion having been duly notified thereof; two black balls shall exclude. For a joining member the fees shall be (\$4.00) the same to accompany application.

Sec. 2—Every Candidate for admission to this Chapter shall produce satisfactory evidence of his having been a Master Mason three calendar months, and a member of a Lodge in good standing, when he may be proposed and ballotted for as provided. If accepted, he may proceed to take his degrees of Mark Master, Past Master, Most Excellent Master and Royal Arch as so provided for in Article XVIII of the Constitution of the Grand Chapter of Quebec.

(X)

THE fees for the several degrees conferred in this Chapter shall be Thirty-five dollars, (\$35.00), which shall include his Grand Chapter Certificate and his Royal Arch Regalia to be presented upon exaltation. Five dollars to be paid when the candidate's application is made, and Thirty dollars when he appears for the M. M. M. Degree. When a Petitioner who has been accepted does not come forward within six months, the deposit fee shall be forfeited unless he be detained by some cause deemed satisfactory to the Chapter.

(XI)

NO Companion shall become an honorary Member of this Chapter until he has been regularly proposed and seconded at a regular convocation, his name inserted on the summons, and be elected by unanimous vote at the next regular convocation.

(XII)

No person shall receive any of the degrees conferred in this Chapter who has been once rejected in this or any other Chapter, until twelve months have elapsed from date of such rejection, nor without the consent of the Chapter in which he was rejected.

(XIII)

Sec. 1—The dues of this Chapter shall be Three dollars per annum for all members, the same to be paid half yearly, at the regular convocations in June and December.

Sec. 2—Every member neglecting to pay his dues for eighteen months shall be liable to suspension by the Chapter, but may be immediately restored by the Chapter, on payment of all arrears owing at the time of his suspension, by a two-thirds open vote of the members present at a regular convocation.

Sec. 3— All Companions must be master masons in good standing.

(XIV)

If a candidate for exaltation shall request a Chapter of Emergency to be called, he must pay an additional sum of Five dollars to defray the expenses thereof.

(XV)

No Candidate shall be exalted to the R. A. Degree until he shall have selected and presented his mark as a Mark Master, to the Secretary for registration.

(XVI)

No Companion shall be entitled to visit this Chapter more than once unless he be a subscribing member to some Chapter.

(XVII)

No motion shall be entertained unless it be duly seconded, and no Companion shall speak twice on the same subject, unless in explanation, or the mover of a resolution in reply.

(XVIII)

The robes, jewels and other property of the Chapter shall be and are hereby vested in the First Principal for the time being, who shall hold the same in trust for the use and benefit of the Chapter, and shall see that the same are properly insured.

XIX

No Companion shall improperly expose the rejection of any candidate or any other transactions of the Chapter, on penalty of suspension, if a member, and of never again being admitted, if a visitor. And the presiding officer shall immediately upon the rejection of any Candidate, cause this part of the By-Laws to be read, for the information of those present; and no member, after rejection of a candidate has been declared, shall make any motion respecting such rejection.

(XX)

The Three Principals shall constitute a standing Committee on Charity, and shall

have the power at any time, to draw upon the Treasurer through the Chairman, the First Principal Z, for any sum not exceeding Five dollars, (\$5) for charitable purposes, and report the same at the next regular convocation of the Chapter.

(XXI)

No alteration shall take place in these By-Laws, unless notice of the said alteration be made at a regular convocation, and a copy of the proposed alteration inserted in the notices for the next regular convocation, when it shall require the consent of two-thirds of the Companions present, and become law when sanctioned by the Most Excellent Grand Z.

(XXII)

Every member shall sign these By-Laws in token of his submission thereto, and shall receive a printed copy of the same.

Lively Stone Chapter No. 16, G. Q. R.

Stanstead, P. Q., 18th. August 1914

I HEREBY CERTIFY that these BY-LAWS were submitted at a regular convocation of this Chapter held on the 21st. day of July, 1914, and were passed at a regular convocation held on Tuesday, the 18th. day of August, 1914.

Signed C. I. Moulton, Scribe E.

Recommended W. S. Cross, Act. G. Supt

Approved Montreal, P. Q., Dec. 14th.
1914. Arthur B. Wood, Grand Z.

